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Institutional Effectiveness Committee Minutes

Institutional Effectiveness Committee

4-8-2021

Minutes 4-8-2021 | Institutional Effectiveness, Writing Across the Curriculum Subcommittee

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Writing Across the Curriculum Committee

4/08/2021

Part of the Institutional Effectiveness
Committee

Present:

Katelyn Williams (School of Arts and Humanities, Co-Chair)
Ben Cunningham (School of Business and Industry)
Wendy Stephens (School of Education)
Serena Gramling (School of Health Professions and Wellness)
Jody Long (School of Human Services and Social Sciences)
Harry Nuttall (Library)
Mark Sciuchetti (School of Science)
Andrea Porter (School of Arts and Humanities, Co-Chair)

Absent:

Guest(s): None

Item	Discussion	Decision/Action
Approved WI Course Unanimous Approvals	<ul style="list-style-type: none">• ART 374• CY 341• DR 361• GY 466• HPE 415• HY 499• SMR 221• SMR 490--Efforts have been made to comply with committee's requirements. Course could be more writing intensive with opportunity for students to "resubmit" after feedback is received on written assignments; other options would be to include drafts of written assignments (with	Comments about select courses will be communicated to the faculty in the approval email. Faculty will be advised of the committee's reservations.

	<p>feedback) prior to final submission; committee also suggests other kinds of writing be assigned in the course.</p> <ul style="list-style-type: none"> • DR 490--appears to have only the one term paper, which does not seem to address the "multiple writing projects" requirement, and the feedback loop seems minimal; committee suggests other writing opportunities be included in the course. • MGT 385--does break the writing down into components each receiving feedback, but writing appears to be only 20% percent of the total grade (unless we include the written classroom exercises) 	
<i>Approval Pending</i> Proposed Courses: Revise and Resubmit	<ul style="list-style-type: none"> • AE 493 & AE 491 – both seminar classes include written assignments but lack significant writing process with little opportunity for students to integrate feedback and to revise. 	The committee is awaiting resubmission of these courses prior to approval.
<i>Not Approved</i> Provide Resources to Rework Proposals and Resubmit		
General Suggestions	<ul style="list-style-type: none"> • Committee has noted that our program requirements lacked clarity and specificity; as a result, there exists a wide degree of variance among WI course submissions, particularly in regards to the submission/feedback loop and the minimal percentage of writing in the course. • Suggestion made to provide faculty with more clear “must” and “should” statements (we need to do a better job of saying what we mean and adhering to minimum standards) 	
Next Meeting Date		
Next WI Proposal Submission Dates	none	

Notes: Katelyn will send status and feedback on Pending and Not Approved course proposals.